

# SHARE Housing Rental Application

Please print form, fill out and scan email to [info@sharehousing.ca](mailto:info@sharehousing.ca)

Hand deliver during work hours or mail to SHARE Housing c/o 102 Herridge Lane  
Nelson, BC, V1L 0C1

## 1: Is SHARE Housing A Fit For You?

SHARE HOUSING is a rent geared to income housing development providing one bedroom units to individuals with low to moderate income in Nelson BC. These units are appropriate for single or adult couples as based on the National Occupancy Standard means for one bedroom apartments. Please review the Eligibility Requirements posted and attached to confirm your eligibility.

## 2: Your Household Composition

#1 Full Name: \_\_\_\_\_

DOB (Date of Birth): \_\_\_\_\_

Are you a Canadian Citizen? Yes ☐ No ☐ If No, explain your status in Canada:

\_\_\_\_\_

Current Address \_\_\_\_\_

Contact Info: phone: \_\_\_\_\_ email: \_\_\_\_\_

*List any other household members who will be living with you.*

#2 Full name: \_\_\_\_\_

DOB (Date of Birth): \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_

Prov: \_\_\_\_\_

Contact Info: phone: \_\_\_\_\_ email: \_\_\_\_\_

3: Your Household Income

SHARE HOUSING is a rent geared to income complex.

Each adult (19+) in the household needs to declare their income.

#1 Household Member: Are You Currently employed? Yes ☐ No ☐\*

If Yes: Name of Employer\_\_\_\_\_Length of Employment\_\_\_\_\_

Type of Employment: Full Time\_\_\_\_\_, Seasonal\_\_\_\_\_, Self Employed\_\_\_\_\_

Previous year Revenue Canada Notice of Tax Assessment Line 150

\$\_\_\_\_\_

Current gross monthly income (prior to taxes and deductions) \$\_\_\_\_\_

\*Income Source (check all that apply):

Employment ☐ E.I. ☐ BC Benefits ☐ Pensions ☐ Other ☐ (Specify)

\_\_\_\_\_

#2 Household Member: Currently employed? Yes ☐ No ☐\*

If Yes: Name of Employer\_\_\_\_\_Length of Employment\_\_\_\_\_

Type of Employment: Full Time\_\_\_\_\_, Seasonal\_\_\_\_\_, Self Employed\_\_\_\_\_

Previous year Revenue Canada Notice of Tax Assessment Line 150

\$\_\_\_\_\_

Current gross monthly income (prior to taxes and deductions) \$\_\_\_\_\_

\*Income Source (check all that apply):

Employment ☐ E.I. ☐ BC Benefits ☐ Pensions ☐ Other ☐

(Specify) \_\_\_\_\_

## 4 : Your References :

Current Landlord \_\_\_\_\_

Phone: \_\_\_\_\_ Length of Tenancy? \_\_\_\_\_

Previous Landlord \_\_\_\_\_

Phone : \_\_\_\_\_ Length of Tenancy? \_\_\_\_\_

Previous Address: \_\_\_\_\_

\_\_\_\_\_

\*Personal Reference Name: \_\_\_\_\_

Phone # \_\_\_\_\_

\*(neighbour or a non-family member. known 2 years or longer)

## 5: Other Information Supporting Your Application

Are you capable of independent living? Yes ☐ No ☐

How long have you lived in Nelson? \_\_\_\_\_ In the surrounding area? \_\_\_\_\_

Are you presently engaged in community volunteerism? \_\_\_\_\_

Please describe where and how often: \_\_\_\_\_

Are you currently homeless? Yes ☐ No ☐

Are you at risk of homelessness

Yes ☐ No ☐

If Yes: Explain \_\_\_\_\_

Are your total assets less than \$200,000? Yes ☐ No ☐

All information provided is kept strictly confidential. All applicants will go through a scoring process. Feel free to add an additional page(s) of information that you find beneficial to help you secure a unit.

## 6 : Your Authorizations, Declarations and Understandings -

**AUTHORIZE COLLECTION OF PERSONAL INFORMATION:** **I/we** authorized SHARE Housing to make any inquiries that are necessary to verify the information given in this application and **I/we** authorize any person, corporation, government department, government agency, or social agency to release to SHARE Housing any information pertinent to the assessment of **my/our** application, *Pursuant to the Personal Information Protection Act.*

**PRIVACY POLICY** SHARE Housing's privacy policy is available on a separate form. Due to changes in technology and legal requirements, we may revise this policy from time to time. It is the applicant's responsibility to request a current copy.

**AUTHORIZE SHARING INFORMATION:** **I/We** authorize and consent to SHARE HOUSING exchanging (receiving and giving) information about **me/us** with credit agencies and my/our previous landlords with whom **I/we** have had dealings. **I/We** understand that such information will be a factor in SHARE Housing's decision to provide **me/us** with rental accommodation.

**NOT RENTAL AGREEMENT:** **I/We** understand this application does not constitute an agreement on the part of SHARE Housing to provide **me/us** with rental accommodation.

**ACTIVE APPLICATION:** **I/We** understand it is **my/our** responsibility to advise SHARE Housing of any changes to the information given in this application and to provide any supporting documents required for my/our application and that it is **my/our** responsibility to contact the SHARE Housing every 6 months from the date of this application to maintain an active file. **I/We** understand SHARE Housing will deactivate this application 6 months after **my/our** last contact with the SHARE Housing.

**INCOME DOCUMENTATION** **I/We** understand that **I/We** will be required to supply complete income documentation to SHARE Housing in order to confirm **my/our** eligibility for the rental housing. The required documentation will include all sources of income, assets and the three (3) most current months of all bank statements.

**I/We are willing to sign a "Crime Free" addendum? Yes** ☒ **No** ☐

**I/We are willing to sign a "No Smoking" addendum? Yes** ☐ **No** ☐

**I/We are willing to sign a "Pet Free" addendum? Yes** ☐ **No** ☐

By signing this form **I/We** declare that all the information given in this application is true, correct and complete AND **I/We** acknowledge that **I/We** have read, understood Section 5 above and agree to the authorizations and consents that **I/We** have granted in this application.

Signed **X** \_\_\_\_\_ Signed **X** \_\_\_\_\_

Dated: \_\_\_\_\_

**Important Note: Incomplete applications and applications not signed by all adult applicants will not be activated.**